

**REQUEST FOR QUALIFICATIONS STATEMENT (RFQ)
HANGAR DESIGN SERVICES FOR
DAVIDSON COUNTY AIRPORT AUTHORITY
LEXINGTON, NORTH CAROLINA**

Davidson County Airport Authority (DCAA) is requesting Statements of Qualifications from interested and qualified Engineering and/or Architecture Consulting Firms for professional design services for the Davidson County Airport Corporate Hangar Project.

PURPOSE

The purpose of this Request for Qualifications is to obtain information about Engineering or Architecture Consulting Firms interested in providing professional design services related to the Davidson County Airport Corporate Hangar Project. Site preparation on this project is expected to be completed by the end of 2022 and the Davidson County Airport Authority will require design services relating to the design of corporate hangars of approximately 10,000 square feet in size. The information obtained will be utilized by **Davidson County Airport Authority** to evaluate each interested firm by utilizing the criteria outlined in this Request for Qualifications (RFQ).

BACKGROUND INFORMATION

Modern corporate hangar space is needed at the Davidson County Airport and a site has been selected with site preparation for eight (8) sites expected to be completed in December, 2022. Design services are needed to determine the corporate hangar design of two (2) initial corporate hangars, with the possibility of up to six (6) additional hangars to be constructed in the future.

REQUIREMENT/SCOPE

To be considered for selection, the Consultant shall be qualified and capable to provide at a minimum the following services:

- 1) Prepare architectural, structural, mechanical, plumbing, fire protection and electrical schematic design plans for DCAA consideration.
- 2) Building Design information including reconfirming design intent, preliminary selection of building systems and materials, utility load review, code compliance, security plan expectations, building system integration with storm water plans and outline specification to integrate systems, products and procedures for architectural, civil and landscape.
- 3) Prepare Preliminary Design Report (PDR) confirming design criteria, agreed upon program elements, alternative schemes and recommended scheme.

PROPOSAL FORMAT

To facilitate review of your Statement of Qualifications by the **Davidson County Airport Authority**, it is requested that your Submission conform to the following format:

1. **Cover Sheet:** List project title (Hangar Design Services for Corporate Hangar Project), the name of your firm, and the name, address and telephone number of a contact person for questions concerning the Statement submitted.
2. **Experience of the Firm:** Provide a narrative of your firm's prior experience and qualifications in hangar design for similar projects. Provide a list of similar airport projects involving federal and state funding completed within the last seven (7) years. Also, please reference the experience of firm personnel in working with FAA and NCDOA regulations and procedures.
3. **Project Team:** Provide a list of the project team members, including the office location where they currently work, that you propose to use on these projects and identify the responsibility of each team member. Provide a brief resume' for each person listing specific similar project experience.
4. **References:** Provide the name, address and telephone number of at least three (3) references familiar with the quality of work done by your firm on similar projects.
5. **Other Supporting Data:** Include any other information you feel to be relevant to the selection of your firm. The entire Qualifications Statement must not exceed fifteen (15) pages; excluding the cover sheet and letter of introduction. Qualification Statements exceeding 15 pages will be returned and not considered.

CRITERIA FOR REVIEW OF STATEMENT OF QUALIFICATIONS

Criteria to be used in screening and ranking of the Statement of Qualifications and selection of the successful firm are as follows:

1. **Qualifications of the Firm, Including Firm Personnel:** Preference shall be given to those firms and personnel with experience in designing similar corporate hangar projects and the Firm must have a design with a current North Carolina Architectural and/or Engineering license as appropriate for their portion of the design work.
2. **Overall Qualifications of the Project Manager and Project Team:** Identify the Project Manager and those personnel that will be assigned to the project(s) including the location of their office. Preference shall be given to project teams with specific experience on similar projects as outlined in this RFQ.

SELECTION OF THE CONSULTANT

It is the intent of the **Davidson County Airport Authority** to review the Statement of Qualifications submitted and select, based on the criteria requirement contained in this RFQ, a Number 1 ranked firm.

Contact with any members of **Davidson County Airport Authority**, or members of the **Davidson County Airport Authority** staff, other than the contact person specified in this RFQ, by any of the proposing Aviation Consultants during the evaluation period is strictly prohibited and will result in that Consultant being eliminated from consideration.

CONTRACT

After all the Statement of Qualifications have been screened and ranked by the **Davidson County Airport Authority**, the Number 1 ranked firm will be invited to negotiate a contract with the **Davidson County Airport Authority** and from that a detailed scope of work will be developed with an associated fee with a work authorization.

SUBMISSION OF QUALIFICATIONS STATEMENT

Qualifications Statement must be submitted no later than **5:00 p.m. on November 30, 2022** to:

Name: **Ryan V. McNeill**
Brinkley Walser Stoner, PLLC
Address: **10 Lsb Plaza**
Lexington, NC 27293
Tel: **(336) 249-2101**
Fax: **(336) 249-4572**
Email: **rmcneill@bwspllc.com**

Three (3) copies of the Qualifications Statement are required.

CONTACT PERSON

All questions must be directed in writing no later than **the close of business on November 28, 2022** to:

Name: **Ryan V. McNeill**
Brinkley Walser Stoner, PLLC
Address: **10 Lsb Plaza**
Lexington, NC 27293
Tel: **(336) 249-2101**
Fax: **(336) 249-4572**
Email: **rmcneill@bwspllc.com**